

Date Received	Five Day Due Date	Seven Day Due Date	Requested What and by Who?	Response/Decision	Why?
12/27/2018	12/27/2018		J. Daniel Yinson- OP 30.1 Employee, Visitor, and Offender Searches	Referred to Jim Bruce	Nothing Responsive
5/18/2018	5/18/2018		Constance Ward- Copy of public access version of Operating Procedure 445.1, Employee, Visitor, and Offender Searches	Emailed 5/18	Provided
5/7/2018	5/9/2018		access to and electronic copies of the Corrections Officer/Senior monthly vacancy rate for each prison in Virginia between January 2017 and April 2018. In addition, I request the overall monthly average vacancy rate and the current, overall vacancy Keri O'Brien- access to and electronic copies of the Corrections Officer/Senior monthly vacancy rate for each prison in Virginia between January 2017 and April 2018. In addition, I request the overall monthly average vacancy rate and the What are the side effects of the body scanners on the health of adults and privacy of images?	Emailed 5/9	Provided in Part; Nothing Responsive
5/7/2018	5/16/2018		See attached	Emailed 5/16	Nothing Responsive
5/7/2018	5/14/2018		Wendell Waller- Mortality Report for an inmate who died while at Fluvanna Correctional Correctional Facility	Emailed 5/14	Provided in Part; Nothing Responsive
5/3/2018	5/4/2018		John Fitzpatrick- Terms of [REDACTED] probation	Responded 5/4	No Records Responsive
5/2/2018	5/9/2018		Wendell Waller- Mortality Report for an inmate who died while at Fluvanna Correctional Correctional Facility	Emailed 5/16	Exempt Per 3704(A) and 3706(A)(2)(f)
5/1/2018	5/2/2018		Jolene Self - The names, locations and current salaries of Registered Nurses in the Eastern Region, and the names of the five most used agencies for Registered Nurses and what the contracted rate of pay per hour is for Registered Nurses,	Referred to CMF during the phone conversation	Nothing Responsive
5/1/2018	5/8/2018		[REDACTED] requesting his own personal records	Followed up on 5/18 and Emailed 5/18	Provided in part; Nothing Responsive
4/27/2018	4/27/2018		Portions of the Medical Procedures Manual, and all other documents, that concern the following:	Contacted 4/27	Denied Per 3703(C& 3704(A))
4/24/2018	5/1/2018		o the current standards for diabetes care and diabetes medication regimens See Ian Mandel- all correspondence exchanged between the Director and the staff of the Department of Corrections and Delegates: Nicholas "Nick" Freitas & copies of written correspondence between director staff and the delegates staff	Snail Mailed 5/10; Consulted Gregg Narsha	Provided In-Part; Nothing responsive
4/19/2018	4/24/2018		Narrowed down request 4/30	No records that pertained to request	Exempt Per 3704(A)
4/11/2018	4/18/2018		request for their "Inmate Number" and "Date Entered" of death row offenders. I notice that there are seven-digit numbers, starting with a 10 or 11. But, I am seeking for their historical numbers with five- or six-digit numbers as the time offenders arrived on death row. And, they should not be confused with my request. There are some numbers as seen in bold! Found on certain offenders. I would like to request hard-copy or electronic copies of the information for the following individuals under their names	Referred to Brittany Crane	Nothing Responsive
4/19/2018	4/24/2018		Susan Kyle - offender's gang affiliation	Emailed 4/24	exempt per 3706A2d
4/11/2018	4/12/2018		Requesting the names, locations, and current salaries of Registered Nurses in the Eastern Region, and the names of the five most used agencies for Registered Nurses and what the contracted rate of pay per hour is for Registered Nurses.	Emailed 4/27	Provided All
4/11/2018	4/18/2018		Jolene Self - The names, locations and current salaries of Registered Nurses in the Eastern Region, and the names of the five most used agencies for Registered Nurses and what the contracted rate of pay per hour is for Registered Nurses.	Referred to Brittany Crane	Nothing Responsive

4/9/2018	4/9/2018	Daniel Patterson- [REDACTED] background investigation	Brittany Crane Emailed Responded	BC Provided
4/6/2018	4/13/2018	Peggy A. Roberts- Requesting turnover rates of DOC positions	Referred to Trina Holt	Nothing Responsive
4/3/2018	4/10/2018	4/12/2018 John Janssen - List of Excessive Force incidents from Sussex 1 and 2 from 2010 to current	emailed on 4/11	exempt per 3705.1.1, 3705A2d and 3705A2j (DAG interpretation)
4/3/2018	4/4/2018	Times-Dispatch- all state responsible deaths from 2017 and so far in 2018; including offender names and times of death	GC- was advised to release name, DOD, and Facility	Nothing Responsive
4/3/2018	4/10/2018	Mark Smith- What is the approximate cost to incarcerate a prisoner who was convicted in the Richmond area	Directed to review VADOC facts on website	Nothing Responsive
4/2/2018	4/3/2018	James Kilgore- Attachment FOIA request seeking Ops	Emailed 4/3	Nothing Responsive
4/2/2018	4/3/2018	Heather Glass- Requesting Policies and Procedures to the operation of community residential programs that receive VADOC inmates	Emailed 4/3	Provided OP 940.1
4/2/2018	4/3/2018	John Janssen- Excessive force investigation results for Sussex 1 & 2 2010-Present	Emailed 4/12	Exempt Per 3705.1(1)
4/2/2018	4/9/2018	Joshua Silverman- all documents regarding grievance procedures in effect between 4/30/2013-3/23/2013 at Greensville	Emailed 4/12	DW Responded 4/19
4/2/2018	4/11/2018	Department of State Police [REDACTED] death investigation records	Referred to Warden Dara Watson	Nothing Responsive
4/1/2018	4/4/2018	4/15/2018 Ann Berthold- Death Penalty Questions for Research Project out of Germany	Referred to Greg Carter 4/4	Nothing Responsive
3/26/2018	4/2/2018	4/11/2018 Timothy Lyden/Hagan Lovells - Lethal injection records	Emailed T.Lyden on 4/11	provided updated response
3/20/2018	3/27/2018	3/30/2018 Lindsey D'Alfonso- Virginia community corrections programs that do and do not work; Successes and failures of virginia community corrections programs	Emailed 3/30	No records responsive to request
3/16/2018	3/13/2018	Deerfield Memo Case- Requestion copier ID number used to fax the memo [REDACTED] Offender Demographic Information	As of 4/11 HR was handling as part of official grievance request	Nothing Responsive
3/12/2018	3/19/Mar	3/28/2018 Lynda-Smith Bligge - records regarding [REDACTED] suicide	Emailed John Turner 3/13	JT Responder, Exempt Per 3705
3/12/2018	3/13/2018	Susan Hurt-Offender [REDACTED] Records	emailed response to Lane Talbott on 3/28 for her response	exempt per 3705A2x, 3705A2j, and 3705.1
3/12/2018	3/19/2018	Lynly Leeper- Called for clarification on multiple locations; Asked about education budget, how many vocational programs were offered in last 5 years, and total number of male participants in each program	Jane Ewing Emailed 3/13/2018	Provided In-Part, Exempt 3705
3/9/2018	3/12/2018	3/15/2018 Kevin Morris- Offender Demographic Information	Emailed 3/12 and 3/15	Exempt Per 3706
3/8/2018	4/2/2018	Laura Geller - sexual harassment claim information	emailed on 4/2, provided dollar amount	remainder exempt per 3703A5, 3705.1.3, 3705.8

2/28/2018	2/28/2018	Jeree Thomas- For Certification Standards For Jails	Jim Bruce Emailed on 2/28	Provided Town Hall Link
2/27/2018	3/5/2018	Dave Ayers- A copy of the Correctional Officer Basic Training syllabus; Sending out a brief survey to our correctional officers	Responded Pt. 3/14 & and contacted Human Resources Subject Committee for Pt2	Provided Pt1 and Nothing Responsive Pt2
2/23/2018	3/2/2018	Rachael Rash- Records of [REDACTED]	Emailed 3/2/2018	Denied for Incorrect AUTH
2/21/2018	3/16/2018	Deerfield Memo Case- Requestion copier ID number used to fax the memo	Contacted VITA, and CW	Provided In-Part; Some records did not exist; Copying data still not found
2/16/2018	3/4/2018	Amy Walters- Youthful Offender Program OP's	Emailed 3/9	Provided Link to Ops and Exempt per 7/05.7
2/16/2018	3/7/2018	Karilda Blocker- Miscellaneous OP's, Records of [REDACTED]	Jessica King Emailed on 3/7/2018	Provided In-Part, and Nothing Responsive, and 3/06
2/12/2018	2/20/2018	Malinda Glaubke- Sex Offender Supervision Requirements	Jim Bruce Emailed on 10/20	Provided OP
2/8/2018	2/8/2018	Reema Anjen- Banned Reading List	Emailed Toni McDougald for Response	N/A
2/6/2018	3/8/2018	Lya Maria Charity Stephens- Incident report of [REDACTED]	Snail Mailed 3/8/2018	Exempt Per 3/06
1/31/2018	2/7/2017	Brent Solomon- Records in RE Maria Crawfords Incident	Emailed 2/7/2018	Provided In-Part, Exempt 3/705.2
1/25/2018	1/26/2018	Zara Stone- Historic Medical Records at State Industrial Farm for Women	Emailed 1/26	Nothing Responsive
1/24/2018	2/8/2018	Jeffrey Schawani- Roster of Offenders in P&P Programs in District 12	Emailed 2/8/2018	Exempt Per 3/706
1/24/2018	1/31/2018	Jennifer Lochel- Records of [REDACTED] Offender Records	Emailed 1/31	Exempt Per 3/706
1/19/2018	1/19/2018	[REDACTED] Her brother's release date	Referred to Valacia Bush	Nothing Responsive
1/12/2018	1/19/2018	Jerradis Gonzalez- Bulk Inmate Data-Base	Emailed 1/19/2018	Exempt Per 3/706
1/12/2018	1/19/2018	Gerardo Gonzalez- looking for access to bulk inmate database files	Emailed 1/19	Exempt Per 3/706
1/11/2018	1/19/2018	Teresa Cooper- [REDACTED] Records	Emailed Joyce Tiebe 1/19/2018	N/A
1/11/2018	1/19/2018	Teresa Cooper- [REDACTED] Records	Referred to Joyce Tiebe	Nothing Responsive
1/10/2018	1/10/2018	Myral McNeil- [REDACTED] release date	Referred to Lane Talbott 1/10	Nothing Responsive
1/7/2018	1/19/2018	Robert Eubanks- Updated good time sheet	Referred to Lesley Ritenour 1/19	Nothing Responsive
1/4/2018	1/11/2018	Alyssa Aurora-Records Outlining 2017 inmates and results of MH Screenings	Called on 1/16 and 1/24	Request Cancelled
1/3/2018	1/10/2018	Jeffrey Simmons- [REDACTED] release date	Referred to Lesley Ritenour 1/10	Nothing Responsive
1/2/2018	1/16/2018	Malinda Glaubke- Sex Offender Registry and Supervision Requirements	Mailed 1/22/2018	No Records Responsive
1/2/2018	1/22/2018	Malinda R. Glaubke- copy of all sex offender registries and supervision requirements	Emailed 1/22	No Records Responsive

12/27/2017	1/3/2018	J. Daniel Vinson- OP 30.1 Robert Rightander- Offender [REDACTED] Records	Emailed Jim Bruce 12/27/2017 Emailed 12/28/2017	Provided 1/3/2018 Provided Offender Locator Link
12/27/2017	12/28/2017			Nothing Responsive
12/26/2017	1/4/2018	Eleanor Brown- 1. Was [REDACTED] Convicted 2. What was the date 3. Date of Release	Referred to JT	
12/24/2017	1/18/2018	James Cammodity- OP 720.5	Mailed 1/18/2018	Provided 1/3/2018
12/24/2017	1/18/2018	James P. Cammodity- Requesting OP 720.5		
12/20/2017	12/29/2017	Lekeysha Faines- Coraspondance	Emailed Kim Ware on 12/29/2017	KW Responded
12/20/2017	12/20/2017	Sandra Horton- Requested [REDACTED] Records	Advised Lane Talbot on 12/20/2017	Provide With Authorization
12/19/2017	1/10/2018	Scott Daugherty- Records Regarding [REDACTED]	Emailed 1/10/2018	Exempt per 3705
12/19/2017	1/10/2018	Scott Daugherty- Records Regarding [REDACTED]	Emailed 1/10	Exempt Per 3705.1
				1. Nothing Responsive 2. 6. Provided 7. Nothing Responsive 8. Provided 9. 10. Nothing Responsive 11-13. Provided 14. Provided in-part (Nothing responsive to some parts)
				requested clarification and/or deposit due to magnitude of request
				Provided
				Exempt Per 32-1- 127.1.03(D)(24), 3705.5(1). 3706(A)(2)(d)
				No records responsive
				Exempt per 3705.5(1), 3706(A)(2)(d), and 32-1- 127.1.03(D)(24)
				Nothing Responsive
				Provided in Part per 3705.2
12/18/2017	1/9/2018	William Turner - VITA phone bill for 3 mos in 2017	snail mailed on 3/1	
				Snail Mailed 5/16
3/1/2018	3/1/2018	Patrick Wilson- Over night travel records of Tori, Dave, Director Clarke, and Carlos		
5/17/2018	5/17/2018	Wendell Waller- Mortality Report for an inmate who died while at Fluvarria Correctional Correctional Facility for [REDACTED]	Emailed 5/14	Provided
5/17/2018	5/17/2018	Mi Dame- Totals for the following offenses by year for the years between 2012- 2015; Prostitution, pimping, sex trafficking, human trafficking, solicitation, and other related offenses	Emailed 5/28	
5/1/2018	5/13/2018	Wendell Waller- Mortality Report for an inmate who died while at Fluvarria Correctional Correctional Facility for [REDACTED] (Follow up request)	Clarified 5/13	
5/21/2018	5/28/2018	Wendell Waller- video from dialysis room at VCCN of A. Duke requested by [REDACTED]	Emailed 5/23	
5/16/2018	5/23/2018			
5/21/2018	5/25/2018	Victor M. Glasberg- Contract for GEO Group	Emailed 5/25	
5/14/2018	5/21/2018	[REDACTED] Evidence proving that his son was put in solitary confinement not in retaliation to his actions	Emailed 5/21- [REDACTED] was consulted	Was not specific enough; denied per 3704(B)
5/21/2018	5/28/2018	Russell Ford- Requesting all records and files for Chaplain Russell Ford, Chaplain at- Hanover Learning Center, St Penn, Greenville Correctional Center, Mechanicburg Correctional Center, Southampton Correctional Center and Deerfield Correctional Center, Death Row	Emailed 5/28	Was not specific enough; denied per 3704(B) and 3704(H)
5/11/2018	5/18/2018	Claire G. Gastanga- The name of the officer in charge who authorized the adverse action against [REDACTED] Information regarding the offense with which [REDACTED] was charged under Operating	Emailed 5/25	Exempt per 3705(b), 3705(A)(2)(e), 3705.2

5/22/2018	5/29/2018	Patrick Wilson- All written communication and video off [REDACTED] in December 2017 at Sussex State Prison	Emailed 6/7 Exempt per 3705.5(1), 3705(A)(2)(d), and 3705(A)(2)(u)
5/31/2018	6/1/2018	[REDACTED] Wendell Waller- OP 720.7	Emailed Jim Bruce 6/1 JB Provided
6/7/2018	6/7/2018	Patrick Wilson- OP 0322.1	Emailed Jim Bruce 6/7 Jim Bruce Provided
6/5/2018	6/6/2018	[REDACTED] Urine Test Observation Accommodation Form	Emailed James Bruce 6/6 JB Provided
5/23/2018	5/30/2018	Leigh Smith- Employment Verification for [REDACTED]	Emailed Brittany Crane 5/30 BC Handled
Receipt		Who from - Subject of Request	
6/11/2018	6/18/2018	7 Day	Who and When for Each Stage of the Response
6/11/2018	6/27/2018	[REDACTED] I am requesting any and all documentation(evidence) you have against me for terminating me on 06-04-2018	Forwarded to Jessie Vaughan 6/12. She provided investigation Report 6/13. Connie McPeak also provided investigation notes 6/13.
6/1/2018	6/19/2018	Heather Glass- Community Residential Program Gemeinschaft Home located at 1423 Mt. Clinton Pike Harrisonburg, Virginia 22802, specifically the following records:	Forwarded to Erma and Nichole Hicks 6/7. NH provided first two bulletts 6/8. Erma provided Department with remaining 6/12.
6/5/2018	6/21/2018	Current Community Contact Program contract;	Forwarded to Casey Dailey 6/6. CD provided 2 ad 3.
6/12/2018	6/23/2018	The Community Residential Program in effect prior to the current contract; Wendell Waller- All at Fluvenna 1. Emergency Healthcare Plan 2. All training materials 3. Inspection reports of external defibrillators	Forwarded to Casey Dailey 6/20. Called CD to check progress 6/22 (No Answer), CD returned call and verified that they would have
6/20/2018	6/27/2018	Nurses in the Eastern Region as of June 1, 2018.	Forwarded to Steve Herrick 6/21. Done Hopefully
6/19/2018	6/26/2018	Wendell Waller- Staff members at Fluvenna trained to respond to health-related situations as required by OP 720.7, Section 5.	Forwarded Zackary Zwibl 6/19. Jacob Sent Exemption 6/26. Emailed Margaret [REDACTED] Exempt per 3705(B)(5)
6/20/2018	6/27/2018	Jolene Self- I am requesting the names, locations and current salaries of Registered Nurses in the Eastern Region as of June 1, 2018.	
6/12/2018	6/28/2018	Joe Giarratano- Records of evaluation conducted by Dr. Gravers [REDACTED] in Virginia Beach.	
6/19/2018	7/5/2018	Laura Geller- We went over the court file for [REDACTED] in Virginia Beach. He was on probation after serving time in a child abuse case.	
6/20/2018	7/9/2018	[REDACTED] The next ride for [REDACTED] [REDACTED] in have any unpublished [REDACTED] Laura Geller- I would like to submit a FOIA request for the following records: Any email/text correspondence mentioning/regarding the staffing level at Virginia prison	Made Lisa Kinney Aware 6/19. Geller clarification drafted 6/22. Geller Clarified to Harold W. Clarke, Director A. David Robinson, Chief of Corrections Operations N. H. "Cookie" Scott, Communications Lisa Kinney
6/19/2018	7/6/2018	-To/From any administrators or officials at VDOC, as well as Director of Corrections officers/correctional officers senior throughout Virginia DDC and broken down by individual prisons, for 2016, 2017 and whatever numbers are available for 2018 so far.	
6/21/2018	7/10/2018	Russell Ford- I am requesting all records from that time period regarding my work with the men of death row as well as my more general work ministering to the general population at the Virginia State Pen prior to its closing in 1991. This would include any files kept by administrators at the Virginia State Penitentiary and the Greenville Correctional Center.	Requested most updated data from Trina Holt 6/22, Requested extension 6/28 Exempt Per 3705.2(1)(v)
6/18/2018	6/25/2018		Nothing Responsive to request 6/21 Received from Brittaney Crane
6/21/2018	6/28/2018	Jackie Kennedy- [REDACTED] release date	Forwarded to Terrence Gray Done

		Rashawn Ketter- 18 U.S. CODE 3622 Temporary Release I'm wondering if this possible. I have a step-daughter whose father is in prison at the Southampton County jail. She is graduating next year from Oscar Smith High School in Chesapeake, Va with Honors and is there any way possible that he could attend? it	Replied to all on message and asked to cc FOIA mailbox on reply 6/21.	Done
6/21/2018	6/28/2018	Emma Best- Documentation describing the email system(s) used by your agency, including the procedures and methods for performing searches of the email system.	Forwarded to Cherry Wallace 6/21, Ryan replied asking her to verify VA residency 6/21.	Nothing Responsive to request 6/29
6/21/2018	6/28/2018	Jaine A. McBeth- All investigation reports, photos, videos, correspondence, communications, evidence, and records related to the incident involving [REDACTED] [REDACTED] attached on 5/18/2018.	Forwarded from Paul Haymes 6/21. Requested the quantity of documents from Jessica Vauenan 6/22. JV Said she Emailed Bender to ask for verification of his employment 6/21. Called Bender back 6/22 at 9am.	Exempt Per Active Investigation 2-2. 3706(2)(a)
6/14/2018	6/21/2018	Elliott B. Bender- Requesting all administrative investigation records on [REDACTED]	Bender did not Provide Verification	Bender did not Provide Verification
6/22/2018	6/29/2018	Joe Steffman- [REDACTED] records 4. Copies of any visitor logs related to [REDACTED] packages received by [REDACTED]. Copies of any records detailing [REDACTED] Jackie Kennedy- [REDACTED] [REDACTED] date	Forwarded to Jessica King 6/29	Exempt Per 2-2. 3706(B)(4)
6/29/2018	7/9/2018	Linsay Mazzaferrro- All criminal records pertaining to [REDACTED]	No Residential Verification	Asked for VA Residency Printed
6/27/2018	7/5/2018	[REDACTED] Polygraph results at Portsmouth P&P	Contracted Portsmouth P&P 7/3.	Snail Mailed Response, exempt per 3706(B)(6)
7/2/2018	7/10/2018	Ashia Smith- Wants brothers information updated at Virginia Beach City Jail	Nothing Responsive, recommended to contact VBCI	Printed
7/2/2018	7/10/2018	Wendell Waller- List of all positions at Fluvanna trained in CPR, First Aid, and AED	Contracted Casey Dailey 7/3.	Nothing Responsive
6/25/2018	7/2/2018	[REDACTED] medical records	Forwarded to Teresa Jenkins	TJ Responded
7/2/2018	7/10/2018	Tina Sheridan- [REDACTED] All Fibroscan (Transient Elastography) Records for Lawrence [REDACTED]	Forwarded to Gloria Sive's	GS Should Respond
7/3/2018	7/11/2018	Sandy Hausman- 1 - How many inmates died at Susek I and II in 2017? In 2018? What were the names and causes of death?	Greg is Handling. We shall help.	Not FOIA
7/6/2018	7/13/2018	2 - What was the cause of death for [REDACTED]? When was he first diagnosed with Andrew T. Bodoh- Please provide the following documents or information:	Send Dean Draft 7/10	Nothing Responsive
7/6/2018	7/13/2018	1. Any documents or materials indicating whether IP Address 71.80.7.135 was associated with any Department of Corrections computers at the above dates and Annie Fuentes- All [REDACTED] prison records, including incarceration dates and location, disciplinary records and all programming.	Shelley Walker handling	Done
7/5/2018	7/12/2018	Stanley Sacks- [REDACTED] records of imprisonment and other programs	Dean's handling draft	Done
7/6/2018	7/13/2018	Job Williams- I need a digital log of (time, date, length of call) that 911, 540-727-3443, 540-727-7530, 540-829-7765, 540-727-3430, and 540-272-7900 from land lines, cell phones, VoIP, or any other phone that is paid for by tax payer money	Asked for VA residency 7/9, Asked for Clarification 7/13,	Exempt Per
7/9/2018	7/16/2018	Soo Ra Bae- How might [REDACTED] go about finding info for an inmate incarcerated maybe in the 50s or 60s?	Directed to Library of VA	Printed
7/9/2018	7/16/2018	Wendell Waller- Job descriptions for RJs, LPNs, and Laboratory technicians. He also wants copies of training logs maintained by the Medical Department as required by OP 720.7(b)(4) as effective through 2014-2016	Forwarded to CD 7/10, Lisa Directed to ITO at Fluvanna, Requested extension 7/15	Nothing Responsive, Exempt Per 3705.1(1)
7/6/2018	7/13/2018	Sherri L. Padgett- All documents, videos, and audio files from altercation involving [REDACTED]	Received from JV, Forwarded to Roy Clary 7/10, Followed up with Roy 7/12, Requested extension .7 day extension	Finished
7/6/2018	7/13/2018	William Popomarous- Copy of current Pharmacy contract with Diamond	Send to Peter Bartley to respond	Done

7/12/2018	7/19/2018	Wendy N. Bray- I work with the Department of Veterans Affairs - Board of Veterans Appeals office. I have been trying to obtain medical documentation for a Veteran that supposedly died at the [REDACTED] Correctional Facility in Captain, Virginia. I need the current or expired contract and/or agreement that the Virginia Department of Corrections may have with ShadowTrack Technologies, Inc. Also, if there is such a request to know the policy/procedure stating how offender mail is handled and forwarded to offender when offender is at another institution or jail. I request to know if my son [REDACTED] email has been [REDACTED]	Forwarded to Jeff Dillman to respond	Done	Printed
7/13/2018	7/20/2018	Carlene Rummery- We would like to request the inmate photo of [REDACTED] for use in a television documentary series.	Forwarded to Peter Batley Response Drafted	PB Provided Exempt Per 3706(B)(4), and provided link to OP 803.1	Printed
7/16/2018	7/23/2018	Toni Stiles- I am requesting a photocopy of inmate [REDACTED] Greenrock Correctional Facility) ID. I recently applied for a passport application for my our child, and in order for the application to be processed a photocopy of his ID is needed. I can be reached via email or by cellphone [REDACTED]	Forwarded to Greg Carter	GC Provided	Printed
7/16/2018	7/23/2018	Eric Gonzalez- All criminal records for [REDACTED]	Forwarded to Melvin Davis	M/D Will Respond	Printed
7/18/2018	7/25/2018	Mario Gasparutto- Requested OP 401.1, 401.2, 401.3, 410.1, 410.2, 420.1, 420.2, 420.4, 425.4, 425.4RH, 440.3, and 440.4. Also requested Orientation Materials and Step-down program curriculum	Forwarded to Shelley Walker	SW Will Respond	Printed
7/20/2018	7/27/2018	Debra Sears- Records of Incarceration	Done	Done	20 day Extension
7/25/2018	8/1/2018	Hogan Lovells- 27 requests involving the Death Penalty	Monday to meet with the important people, extension Sent 7/30	Provided, Does not Exist	Get response together with what I have
7/23/2018	8/8/2018	Michael Murphy- any emails from Delbert Garrett of the Virginia Department of Corrections at lumenburg correctional center with the terms or words, 'Mike Murphy,' 'Murphy,' or 'Unit Manager Murphy' be provided to me or Summer Allen- 1. The number of individual employed by the Virginia Department of Corrections, work onsite, and have a graduate degree in Counselling and are licensed by the state as Brendan Mahoney- interview notes (he demanded acknowledgement of his email by [REDACTED] initial interview by agent McDaniel [REDACTED] and Lofty on September 15, 2017)	Extension Sent 7/31,	Provided	Printed
7/24/2018	8/9/2018	[REDACTED]	Dean Sent out for responsive documents	Nothing Responsive	You are out of state, and we have nothing responsive, Jacob Draft Response sent by Brittany Crane 8/15/18
7/30/2018	8/6/2018	[REDACTED]	HR is working on that,	HR Responded	
7/27/2018	8/3/2018	[REDACTED]	[REDACTED]	Nothing Responsive, but provided interview	
7/26/2018	8/2/2018	[REDACTED]	Forwarded to Sherri Jenkins, P&P is sending me the responsive documents	Exempt Per 3706(S)(6)	Printed
7/31/2018	8/7/2018	Wendell Walker- All grievances filed by [REDACTED] at FCCW	Sent to FFCW	CD Handling	Closed
8/3/2018	8/10/2018	Robert Allen- [REDACTED] personnel and medical records	Took Extension,	BC Handled	Sent 8/17
8/2/2018	8/9/2018	Karen Loftin- [REDACTED] criminal file	Exempt Per 3706(B)(4)	Closed	
8/7/2018	8/14/2018	Leigh Lively- Records of unnamed offender	Direct to Sussex and ask them to get them the forms that she needs	Forwarded to Sussex	Closed
8/8/2018	8/15/2018	Melanie Campbell- Non-medical records that include or list the deaths of any inmates at the CoreCivic-operated Lawrenceville Correctional Center, as well as any other facilities in Virginia not named in the previous list which are operated by CoreCivic- Texas Legislature, how many state prisons there are in your state and how many have veteran dorms and how many other programs there are in the prisons.	Dean has reached out to VADOC employees.	No responsive documents	No responsive docs. 8/22/18
8/13/2018	8/20/2018	MuckRock- Any and all reports related to the compensation of inmates or other prisoners under the jurisdiction of this state for activities related to fighting fires. Please provide all relevant materials for the period from January 1, 2017 through	Jacob to write response, Lewis Eacho who to send it to	Asked to provide name and address	Sent 8/17 Never heard back with name and address, Closed 8/21/18
8/14/2018	8/21/2018				

Date of Request...	5. Day	7. Day (if taken)	Date of Final Response or Dispense...	Request (name and subject of)	Response (name and subject of)	Notes
8/15/2018	8/22/2018			Wendell Waller- Armor Contract	Forwarded to Peter Batley	PB Responding closed
8/14/2018	8/21/2018			James Kilfore- 1. The aggregate number of people on parole with electronic monitoring (including both GPS and RT monitors) at the end of each month for the period 2010 to 2015. In the event data are not available for the end of each month.	Dean is Handling	Denied request on 8/21/18 but stated I would see what we had.
8/16/2018	8/23/2018			Kerry O'Brien- copies of all incident reports at Augusta Correctional Center including the J Building for August 13th and 14th 2018	Forwarded to Dave,	Out of State Denied 2.2.3/7064. Sent 8/28/18
8/16/2018	8/23/2018			Kerry O'Brien- request access to and electronic copies the operating budget for Augusta Correctional Center including a breakdown for staffing positions filled and vacant.	Forwarded to Diane Abato Responding	Diane Abato Responding
8/16/2018	8/23/2018			Chuck Simpson- current list of all VA DOC Corrections officers throughout the Commonwealth by each facility where they work, their rank, rate of pay. We are also requesting a current list of all other VA DOC personnel throughout the state.	Forwarded to Trina Holt; Trina Holt provided information	Sent 8/28/18
8/20/2018	8/27/2018			Wendell Waller - Dialysis Contract at Fluvaria.	Forwarded to Peter Batley for handling	Peter Batley Handling closed
				Response (1. what was provided, 2. what was withheld and why)	See attached	
8/21/2018	8/28/2018	9/7/2018	9/7/2018	[REDACTED] - Visitation records for minor daughter	Sent to Yulonda Wyche	Sent 9/7 DWR
8/16/2018	8/23/2018	9/4/2018	<9/4/2018	Heather Glass - Interneview notes	Sent to Lucinda Childs-White	Complete per Berry Watson
8/24/2018	8/31/2018		8/30/2018	Kerri O'Brien - IR from Sussex 1 for stabbing on 8/22/18	Sent to Dave R. Will get page volume from facility.	Withheld 2.2.370684. Sent 8/30/18.
8/27/2018	9/4/2018	9/13/2018	9/13/2018	Nicholle Heath - All 400 Ops and 910.1 and 910.2	Jim Bruce provided redacted versions	OAG approved disclosure
8/27/2018	9/4/2018		8/28/2018	Sarah York - Policies from 1970	Sent to Jim Bruce	Done, Jim Bruce 8/28/18
8/29/2018	9/5/2018	9/14/18-9/28/18	9/28/2018	Lawrence Queen, Esq. - Employment info in re: [REDACTED]		
8/30/2018	9/7/2018	9/18/2018	9/12/2018	Wendell Waller - Inspection Reports Crash Cart Fluvaria	nothing responsive b/c recs don't exist	Sent to Jeff Dillman - followed up with JD on 9/11 - on 9/12, JD said Offender Request - denial letter snailled
8/31/2018	9/10/2018		9/10/2018	[REDACTED] - Offender at Greenrock	nothing provided. As offender, not entitled to records	D. Abato - OAG is custodian, RCM referred to Shawna Kline-Casey at DR spoke with requestor, agreed to 28th extension Sent to Malcolm Taylor, VCE is working on it. Want to talk about it Sent to Jeff Dillman, JD provided responsive
9/5/2018	9/12/2018		9/11/2018	William Turner - Legal Bills you have received from Sandra Anderson for the year 2017. Docs from AG that deal with legal bills.	nothing responsive b/c OAG is not custodian	dates on 9/10 requested 9/10 - provided 9/11..emailed ER2 on informed her to go through chain of command (DOC informed her to go through chain of command (DOC
9/5/2018	9/12/2018		9/28/2018	Passero - Lawrence Queen - 7 requests regarding Jessica Warts - an Armor employee	Sent to M. O'Shea to discuss. Talked to Margaret. Getting more information from supervisor and need to call attorney provided	command (DOC informed her to go through chain of command (DOC
9/5/2018	9/12/2018		9/12/2018	Serven - Daily Progress - VCE UVA furniture. Where made.	2 pages responsive - withheld as Health Rec and Offender Rec	3705.5(1) and 3706 (B)(4)
9/5/2018	9/12/2018		9/11/2018	Waller - "code Timeline" for [REDACTED]	will resubmit request that is reasonably specific	
9/10/2018	17-Sep		9/13/2018	Emily Rong Zhang (Stanford Univ) - requesting "all records on all the individuals eligible for the Governor's program" in re: restoration of voting rights	nothing provided..see notes	
9/10/2018	9/17/2018		9/12/2018	Daquala Cole - Operating Procedure 075.1	nothing provided..see notes	
9/11/2018	9/18/2018		9/12/2018	Christie Hill (DOC Employee) - OP 445.1	nothing provided..see notes	

9/13/2018	9/20/2018	9/14/2018	Kim Hawkins - kitchen info (menu, clean-up, QPS) at Loudon County Adult Detention Center	Center is a jail nothing provided...nothing responsive
9/20/2018	9/27/2018	9/20/2018	Gay Lynn Jackson [REDACTED] is registered with this agency for an Aggravated Sexual Battery conviction from Bedford County, VA on 12/4/1988. Wilson was sentenced to 3 years in prison.	Eric Madsen responded on 9/20 Sent to Eric Madsen on 9/20 for response
9/20/2018	9/27/2018	10/9/2018	Tom Nash - MuckRock - • All policies related to the employment; and payment of incarcerated persons under the jurisdiction of this agency.	Sent to Tama on 9/20 for response to bullets 2 and 3 sent to Peter Bartley on 9/24
9/21/2018	9/28/2018	9/24/2018	• The most recent report regarding currently-employed incarcerated persons under the jurisdiction of this agency. - Regarding the CMS used to manage P&P - [REDACTED] copy of the current contract	Peter Bartley took lead on 9/24
9/24/2018	10/1/2018	10/11/2018	(2) Six months of the most recent aid invoices	sent to Tami on 9/24
9/26/2018	10/3/2018	10/15/2018	Nicole Porter - For each year starting in 2006 and through the end of 2017 (or the most recent year for which you have records), please provide the following information:	Sent to Tama to respond to on 9/24 never received payment so request was closed on 11/15/18
9/26/2018	10/3/2018	10/15/2018	Malee Albiges - Any emails, memos, notices, policies and documents related to personal hygiene products for female offender visitors communicated by staff and administration at the Virginia Department of Corrections between Sept. 1, 2018 and Malee Albiges - - The number of menstrual pads, tampons and menstrual cups purchased between Jan 1, 2018 and Sept. 25, 2018 at each of the Virginia DOC facilities;	never received payment so request was closed on 11/15/18
9/26/2018	10/3/2018	10/9/2018	Tom Nash - The complete policy documents or regulations relating to tampons that were to have taken effect on Oct. 6, 2018, outlined in the New York Times: https://www.nytimes.com/2018/09/25/us/tampons-ban-prisons.html	No VA address provided
9/28/2018	10/5/2018	9/28/2018	Anton Karrov - I wanted to ask for a clarification of the DOC policy regarding the calculation of the inmate's release date. Particularly the application of the Good Time Award to those inmates, who serve their felon sentences in the local Alan Suderman (AP) - All written communications (including emails) to and from DOC director Harold W. Clarke regarding DOC's policies related to tampons worn by prison visitors. This request is limited to June 1, 2018 to the present.	Directed to OPs on website and provided Done via Shiflett's email.
9/28/2018	10/5/2018	10/17/2018	Brittany Weir (Texas) - Prison packet of [REDACTED]	appr. ten pages withheld per 3705.7.2. Governor's working papers
10/1/2018	10/9/2018	10/2/2018	Shelley Walker responded	sent to Shelley Walker for response on 10/2 - confirmed by SW on 10/2 - sent to Brittany Crane and Cherry Wallace for response - CW provided
10/1/2018	10/9/2018	10/18/2018	Marsha Breedon [REDACTED] personnel information including emails, complaints/disciplinary actions, etc.	never received payment so request was closed on 11/12/18
10/3/2018	10/11/2018	10/4/2018	Jessica Davis - Denver Law School - I am looking for records on inmates who (1) were convicted of a crime that occurred on or before 1988, and (2) were juveniles at the time of the crime. For each of these inmates, could you please provide (1) the Brian McGuire - Hello, my name is Brian McGuire and I am the Security Operations Manager for the Virginia Department of Juvenile Justice. As an agency, we are in the early stages of building our own canine unit, and the VADOC policy 435.3 would Tom Nash - MuckRock - • All policies related to the employment and payment of incarcerated persons under the jurisdiction of this agency.	denied - residency sent to IB for response on 10/9
10/3/2018	10/16/2018	10/9/2018	• The most recent report regarding currently-employed incarcerated persons under Tom Nash - The complete policy documents or regulations relating to tampons that were to have taken effect on Oct. 6, 2018, outlined in the New York Times: https://www.nytimes.com/2018/09/25/us/tampons-ban-prisons.html	provided in part - exempt per 3705.84 sent to Eric Madson who sent to Maria Stransky on 10/18/18
10/9/2018	10/16/2018	10/25/2018	Shawn Valdez - I) The Initial Program Description that was submitted to the VADOC's Sex Offender Program Director for approval of Counseling and Forensic Services, Inc.'s sex offender treatment program it conducts at District 21 P+P Ryan Keiper - - Copies of the Request for Proposal/Bid and all submitted proposals/bids related to DOC-03-2016 - Copy of the final contract for DOC-03-	sent 2 Ks for 2003 and 2018
10/19/2018	10/25/2018	10/19/2018	Patrick Salsburg - Info on offender's employed at VCE	sent to Malcolm Taylor on 10/19
10/23/2018	10/30/2018		State Farm Request for incarceration dates deceased offender.	Provided dates of incarceration and link to Federal offender locator.
10/28/2018	10/25/2018	10/30/2018	Erin Day - Oregon P&P - requesting records of VA SUP	DE gave to Joyce Treade for response awaiting clarification from Nash -
10/27/2018	11/5/2018	11/14/2018	Native American Indian woman or girl victim within your jurisdiction(s). For the purposes of this request. - Alaska Native/American Indian" is defined as any	presumably, if request remains the same, we have nothing responsive per Warren -

AG said treat it like a regular FOIA.
given to Debra Eberly for handling
sent to Warren Magee
to response on 11/1,
discussed with him on

11/1/2018	11/8/2018	11/20/2018	Tom Nash - Any talking points or memos related to the New York Times story that ran on Oct. 6, 2018: https://www.nytimes.com/2018/09/25/us/tampons-ban-prisons.html	[REDACTED] waiting to hear back from LK in regards [REDACTED] (per conversation on 11/2) - responded after mail from [REDACTED] nothing responsive sent extension request on 11/3 after clarification was received on 11/2 - 2md response was sent on 11/15/18
11/1/2018	11/8/2018	11/20/2018	Tom Nash - data and statistical reports regarding reentry and recidivism	[REDACTED]
10/26/2018	11/2/2018	11/14/2018	[REDACTED] Mental Health Records of named offender:	[REDACTED]
11/2/2018	11/5/2018			[REDACTED]
10/30/2018	11/6/2018	11/14/2018	Eric Flack - request for unfilled positions within the Virginia correctional system	[REDACTED] sent redacted portion - only disclosed department totals per 3705.2(4)(v)
11/5/2018	11/13/2018	11/27/2018	Counseling and Forensic Services Inc. Contract	[REDACTED]
11/5/2018	11/13/2018	11/13/2018	Tate Fagey - LVCC Contract	[REDACTED] Dean will handle but remind him. Provided
11/7/2018	11/15/2018	11/29/2018	[REDACTED] Auto Graduate.	[REDACTED]
11/7/2018	11/15/2018	11/15/2018	Elizabeth Cianowski - I would like a copy of the operating procedures for Green Rock Correctional Center in Chatham, VA.	[REDACTED]
11/13/2018	11/13/2018	11/13/2018	Kathy Burgess - personnel information regarding named individual's leave requests	[REDACTED] Provided analysis to Brittany Crane for her response - exempt personnel record per 3705.1.1
11/16/2018	11/27/2018	11/15/2018	Julie Phillips - 400 OPs	[REDACTED] sent to JB
11/16/2018	11/27/2018	11/19/2018	Jim Grammond- electronic copies of the two most recent winning proposals for the provision of health care services to the Virginia Department of Corrections. DOC-15-024 was the RFP these proposals would've been in do in order to get married at the jail as soon as possible to [REDACTED]	[REDACTED] Nothing responsive, recommended to contact the jail for the next steps.
11/16/2018	11/27/2018	11/19/2018	A. Kennedy- I would like a copy of your search procedures. I am a Muslim woman and feel am being discriminated against when I visit your facility	[REDACTED] Sent to James Bruce and visitation inquiries
11/16/2018	11/28/2018	11/19/2018	Shannon Joyner- I would please like a copy of your employee, visitor, & inmate search procedures which is number 445.1	[REDACTED] Sent to James Bruce and visitation inquiries
11/18/2018	11/28/2018	11/19/2018	Bethany Smith- i put in a application to go see my fiance and havent heard back about it yet his name is [REDACTED]	[REDACTED] Sent to Visitation Inquiries
11/18/2018	11/29/2018	11/19/2018	Marietta Warren. I entered a Virginia Correctional Facility on 11/12/18 and I feel that my visitation rights were violated. I am requesting a copy of the visitation procedures. Filing a complaint is time sensitive so I am asking for a copy as soon as possible.	[REDACTED] Sent to Visitation Inquiries
11/20/2018	11/29/2018	11/19/2018		[REDACTED] Sent to Visitation Inquiries

Date Received	Five Day Due Date	Seven Day Due Date	Requested What and by Who?	Response/Decision	Why?
12/27/2018	12/27/2018			Referred to Jim Bruce	Nothing Responsive
5/18/2018	5/18/2018		J. Daniel Vinson- OP 30.1 Constance Ward- Copy of public access version of Operating Procedure 445.1, Employee, Visitor, and Offender Searches	Emailed 5/18	Provided
5/7/2018	5/9/2018		access to and electronic copies of the Corrections Officer/Senior monthly vacancy rate for each prison in Virginia between January 2017 and April 2018. In addition, I request the overall monthly average vacancy rate and the current overall vacancy Kerri O'Brien- access to and electronic copies of the Corrections Officer/Senior monthly vacancy rate for each prison in Virginia between January 2017 and April 2018. In addition, I request the overall monthly average vacancy rate and the What are the side effects of the body scanners on the health of adults and privacy of images? See attached	Emailed 5/9	Provided In-Part; Nothing Responsive
5/7/2018	5/16/2018		Wendell Waller- Morality Report for an inmate who died while at Fluvanna Correctional Correctional Facility	Emailed 5/16	Nothing Responsive
5/7/2018	5/14/2018		John Fitzpatrick- Terms of [REDACTED] probation	Refused to CME during the phone conversation	Provided In-Part; Nothing Responsive
5/3/2018	5/4/2018		Wendell Waller- Morality Report for an inmate who died while at Fluvanna Correctional Correctional Facility	Responded 5/4	No Records Responsive
5/2/2018	5/9/2018	5/16/2018	Jolene Self - The names, locations and current salaries of Registered Nurses in the Eastern Region, and the names of the five most used agencies for Registered Nurses and what the contracted rate of pay per hour is for Registered Nurses. James Palmer- requesting his own personal records	Emailed 5/16	Exempt Per 3704(A) and 3706(A)(2)(f)
5/1/2018	5/2/2018		# Portions of the Medical Procedures Manual, and all other documents, that concern the following: o the current standards for diabetes care and diabetes medication regimens See Ian Mandel- all correspondence exchanged between the Director and the staff of the Department of Corrections and delegate Nicholas "Nick" Freitas & copies of written correspondence between director staff and the delegates staff	Followed up on 5/18 and Emailed 5/18	Nothing Responsive
4/27/2018	5/8/2018	5/16/2018	Susan Kyle - offender's Bang application	Contacted 4/27	Denied Per 3703(C)& 3704(A)
4/24/2018	4/27/2018	5/10/2018	Jolene Self - The names, locations and current salaries of Registered Nurses in the Eastern Region, and the names of the five most used agencies for Registered Nurses and what the contracted rate of pay per hour is for Registered Nurses.	Snail Mailed 5/10; Consulted Gregg Narcha	Provided In-Part; Nothing Responsive
4/19/2018	4/24/2018	5/4/2018	Narrowed down request 4/30		No records that pertained to request
4/19/2018	4/24/2018		request for their "Inmate Number" and "Date Entered" of death row offenders. I notice that there are seven-digit numbers, starting with a 10 or 11. But, I am seeking for their historical numbers with five- or six-digit numbers as the time offenders arrived on death row. And, they should not be confused with my request. There are some numbers (as seen in bold) found on certain offenders. I would like to request hard-copy or electronic copies of the information for the following individuals under their names	Emailed 4/24	Exempt Per 3704(A)
4/11/2018	4/18/2018		Jolene Self - The names, locations and current salaries of Registered Nurses in the Eastern Region, and the names of the five most used agencies for Registered Nurses and what the contracted rate of pay per hour is for Registered Nurses.	Referred to Brittany Crane	Nothing Responsive
4/11/2018	4/12/2018		LK emailed on 4/12/2018		exempt per 3706A(d)

4/11/2018	4/18/2018	4/27/2018	Requesting the names, locations, and current salaries of Registered Nurses in the Eastern Region	Emailed 4/27	Provided All
4/11/2018	4/18/2018		Jolene Self- The names, locations and current salaries of Registered Nurses in the Eastern Region, and the names of the five most used agencies for Registered Nurses and what the contracted rate of pay per hour is for Registered Nurses.	Referred to Brittany Crane	Nothing Responsive
4/9/2018	4/19/2018		Daniel Patterson- Steven Price background investigation	Brittany Crane Emailed Responded	BC Provided
4/6/2018	4/13/2018		Peggy A. Roberts- Requesting turnover rates of DOC positions	Referred to Trina Holt	Nothing Responsive
4/3/2018	4/10/2018	4/12/2018	.John Janson - list of Excessive Force incidents from Sussex 1 and 2 from 2010 to current	emailed on 4/11	exempt per 3705.1.1, 3706.2d and 3706A2; (DAG interpretation)
4/3/2018	4/4/2018		Times-Dispatch- all state responsible deaths from 2017 and so far in 2018; including offender names and times of death	GC- was advised to release name, DOD, and Facility	Nothing Responsive
4/3/2018	4/10/2018		Mark Smith- What is the approximate cost to incarcerate a prisoner who was convicted in the Richmond area	Directed to review VADOC facts on website	Nothing Responsive
4/2/2018	4/3/2018		James Kilgore- Attachment FOIA request seeking Ops	Emailed 4/3	Nothing Responsive
4/2/2018	4/3/2018		Heather Glass- Requesting Policies and Procedures to the operation of community residential programs that receive VADOC inmates	Emailed 4/3	Provided OP 940.1
4/2/2018	4/9/2018	4/12/2018	John Janson- Excessive Force investigation results for Sussex 1 & 2 2010-Present between 4/30/2013-12/31/2013 at Greenville	Emailed 4/12	Exempt Per 3705.1(1)
4/2/2018	4/11/2018	4/19/2018	Department of State Police- [REDACTED] death investigation records	Referred to Warden Dara Watson	DW Responded 4/19
4/1/2018	4/4/2018		Anne Berthold- Death Penalty Questions for Research Project out of Germany	Referred to Greg Carter 4/4	Nothing Responsive
3/26/2018	4/7/2018	4/11/2018	Lindsay D'Alfonso- Virginia community corrections programs that do and do not work, Successes and failures of virginia community corrections programs	Emailed T.Lyden on 4/11	provided updated response to request
3/20/2018	3/27/2018	3/30/2018	Deerfield Memo Case- Requestion copier ID number used to fax the memo	Emailed 3/30	No records responsive to request
3/16/2018			[REDACTED] Offender Demographic information	As of 4/11 HR was handling as part of official grievance request	Nothing Responsive
3/13/2018		3/14/2018	[REDACTED]	Emailed John Turner 3/13	JT Responder, Exempt Per 3706

3/12/2018	19-Mar	3/28/2018	Lynda-Smith Bugge - records regarding Andrew Earnest' suicide	emailed response to Lane Talbott on 3/28 for her response	exempt per 3706A2d, 3706A2j, and 3705.5.1
3/12/2018	3/13/2018	Susan Huett-Offender [REDACTED] Records	Lynly Leeper- Called for clarification on multiple occasions; Asked about education budget, how many vocational programs were offered in last 5 years, and total number of male participants in each program	Jane Ewing Emailed 3/13/2018 Called 4/1 & 4/3	Provided In-Part, Exempt 3706 Verbally withdrew request 4/3/18
3/12/2018	3/19/2018	4/3/2018	Kevin Morris- Offender Demographic Information	Emailed 3/12 and 3/15	Exempt Per 3706
3/9/2018	3/12/2018	3/15/2018	Taura Geller - sexual harassment claim information	emailed on 4/2, provided dollar amount	remainder exempt per 3703A5, 3705.1.3, 3705.8
3/8/2018	4/2/2018	2/28/2018	Jeree Thomas- For Certification Standards For Jails	Jim Bruce Emailed on 2/28	Provided Town Hall Link
2/28/2018	2/28/2018	3/14/2018	Dave Ayers- A copy of the Correctional Officer Basic Training Syllabus; Sending out a brief survey to our correctional officers	Responded Pt1 3/14 & and contacted Human Resources Subject Committee for Pt2	Provided Pt1 and Nothing Responsive Pt2
2/27/2018	3/5/2018	3/16/2018	Racheal Rash- Records of [REDACTED]	Emailed 3/2/2018	Denied for incorrect AUTH
2/23/2018	3/2/2018	3/16/2018	Deerfield Memo Case- Requestion copier ID number used to fax the memo	Contacted VITA; and CW	Provided In-Part; Some records did not exist; Copier data still not found
2/21/2018	2/28/2018	3/9/2018	Amy Walters- Youthful Offender Program Op's	Emailed 3/9/	Provided Link to Ops and Exempt per 3705.7
2/16/2018	2/26/2018	3/7/2018	Karilda Blocker- Miscellaneous OP's; Records of Terry Ferguson	Jessica King Emailed on 3/7/2018	Provided In-Part, Nothing Responsive, and 3706
2/12/2018	2/20/2018	3/8/2018	Malind Glaubke- Sex Offender Supervision Requirements	Jim Bruce Emailed on 10/20	Provided OP
2/8/2018	2/8/2018	3/8/2018	Reema Amien- Banned Reading List	Emailed Toni McDougall for Response	N/A
2/6/2018	3/8/2018	3/8/2018	Lysa Maria Charity Stephens- Incident report of [REDACTED]	Snail Mailed 3/8/2018	Exempt Per 3706
1/31/2018	2/7/2017	Brent Solomon- Records in RE [REDACTED] Incident	Emailed 2/7/2018	Provided In-Part, Exempt 3705.2	
1/25/2018	1/26/2018	Zara Stone- Historic Medical Records at State Industrial Farm for Women	Emailed 1/26	Nothing Responsive	
1/24/2018	2/8/2018	Jeffrey Schawan- Roster of Offenders in P&P Programs in District 12	Emailed 2/8/2018	Exempt Per 3706	
1/24/2018	1/31/2018	Jennifer Lochel- Records of [REDACTED] Offender Records	Emailed 1/31	Exempt Per 3706	
1/19/2018	1/19/2018	Lawiathan Lawz- Her brothers release date	Referred to Valacia Bush	Nothing Responsive	

1/12/2018	1/19/2018	Jerrado Gonzalez- Bulk Inmate Data-Base	Emailed 1/19/2018	Exempt Per 3706
1/12/2018	1/19/2018	Gerardo Gonzalez- looking for access to bulk inmate database files	Emailed 1/19	Exempt Per 3706
1/11/2018	1/19/2018	Teresa Cooper-[REDACTED] Records	Emailed Joyce Tiede 1/19/2018	N/A
1/11/2018	1/19/2018	Teresa Cooper-[REDACTED] Records	Referred to Joyce Tiede	Nothing Responsive
1/10/2018	1/10/2018	Mycal McNeil-[REDACTED] release date	Referred to Lane Talbott 1/10	Nothing Responsive
1/7/2018	1/19/2018	[REDACTED] Updated Bond time sheet	Referred to Lesley Ritenour 1/19	Nothing Responsive
1/4/2018	1/11/2018	Alyssa Aursiour-Records Outlining 2017 inmates and results of MH Screenings	Called on 1/16 and 1/24	Request Cancelled
1/3/2018	1/10/2018	Jeffery Simmons-[REDACTED] release date	Referred to Lesley Ritenour 1/10	Nothing Responsive
1/2/2018	1/16/2018	Malinda Glaubke- Sex Offender Registry and Supervision Requirements	Mailed 1/22/2018	Nothing Responsive
1/2/2018	1/22/2018	Melinda R. Glaubke- copy of all sex offender registries and supervision requirements	Emailed 1/22	No Records Responsive to Request
12/27/2017	1/3/2018	J. Daniel Vinson- OP 30.1	Emailed Jim Bruce 12/27/2017	Provided 1/3/2018 requested clarification and/or deposit due to magnitude of request
		William Turner - VITA phone bills for 3 mos in 2017		
		Patrick Wilson- Over night travel records of Tori, Dave, Director Clarke, and Carlos		
		5/1/2018	Smail Mailed 5/16	Provided
5/7/2018	5/14/2018	Wendell Waller - Morality Report for an inmate who died while at Fluvanna Correctional Correctional Facility for Georgia Jones	Emailed 5/14	Exempt Per 32.1- 127.1.03(D)(24), 3705.5(1), 3706(A)(2)(d)
5/1/2018	5/13/2018	M Dante- Totals for the following offenses by year for the years between 2012-2015: Prostitution, pimping, sex trafficking, solicitation, and other related offenses	Clarified 5/13	No records responsive
5/21/2018	5/17/2018	Wendell Waller - Morality Report for an inmate who died while at Fluvanna Correctional Correctional Facility for [REDACTED] (Follow up request)	Emailed 5/28	Exempt per 3705.5(1), 3706(A)(2)(d), and 32.1- 127.1.03(D)(24)
5/16/2018	5/23/2018	Wendell Waller- video from dialysis room at VCCW of A. Duke requested by [REDACTED]	Emailed 5/23	Nothing Responsive
5/21/2018	5/25/2018	Victor M. Glassberg- Contract for GEO Group	Emailed 5/25	Provided in Part per 3705.2
5/14/2018	5/21/2018	[REDACTED] Evidence proving that his son was put in solitary confinement not in retaliation to his actions	Emailed 5/21; Diane Abato was consulted	Was not specific enough; denied per 3704(B)
5/21/2018	5/28/2018	Russell Ford- Requesting all records and files for Chaplain Russell Ford. Chaplain at- Hanover Learning Center, St Penn, Greenville Correctional Center, Mecklenburg Correctional Center, Southampton Correctional Center and Deepfield Correctional Center , Death Row	Emailed 5/28	Was not specific enough; denied per 3704(H) and 3704(H)

5/11/2018	5/18/2018	5/25/2018	Claire G. Gastanaga- The name of the officer in charge who authorized the adverse action against [REDACTED] - information regarding the offense with which [REDACTED] was charged under Operating [REDACTED]	Emailed 5/25 Exempt per 3706(b), 3706(A)(2)(d), 3706(A)(2)(i), 3705.2(2) Exempt per 3705.5(1), 3706(A)(2)(d), and 3706(A)(2)(j)
5/22/2018	5/29/2018	6/7/2018	Patrick Wilson- All written communication and video of [REDACTED] in December 2017 at Sussex I State Prison	Emailed 6/7 Exempt per 3705.5(1), 3706(A)(2)(d), and 3706(A)(2)(j)
5/31/2018	6/1/2018		Wendell Waller- OP 720.7	Emailed Jim Bruce 6/1 JB Provided
6/7/2018	6/7/2018		Patrick Wilson- OP 022.1	Emailed Jim Bruce 6/7 Jim Bruce Provided
6/5/2018	6/6/2018		[REDACTED] Urine Test Observation/Accommodation Form	Emailed James Bruce 6/6 JB Provided
5/23/2018	5/30/2018		Leigh Smith- Employment Verification for [REDACTED]	Emailed Brittany Crane 5/30 BC Handled
Receipt		7 Day	Who From - Subject of Request	Who and When for Each Stage of the Response Response and Date Current Notes
6/11/2018	6/18/2018	6/27/2018	Angela Suba- I am requesting any and all documentation(evidence) you have against me for terminating me on 06-04-2018	Forwarded to Jessica Vaughan 6/12, She Provided investigation Report 6/13. Connie McPeak also provided investigation notes 6/13. Exempt Per Personnel Records
6/1/2018	6/8/2018	6/19/2018	Heather Glass- Community Residential Program Gemeinschaft Home located at 1423 Mt. Clinton Pike Harrisonburg, Virginia 22802, specifically the following records: <ul style="list-style-type: none">- Current Community Residential Program contract;- The Community Residential Program contract in effect prior to the current	Forwarded to Erma and Nichole Hicks 6/7. NH provided first two bulletts 6/8. Erma provided Department with remaining 6/12. 6/20 Provided in-part, did not have all documents requested in 4 and no documents pertaining to 6
6/5/2018	6/12/2018	6/21/2018	Wendell Waller- All at Fluvanna 1. Emergency Healthcare Plan 2. All training materials 3. Inspection reports of external defibrillators	Forwarded to Casey Dailey 6/6. CD Provided 2 ad 3. Provided all responsive documents 6/20
6/12/2018	6/19/2018	6/28/2018	Wendell Waller- Staff members at Fluvanna trained to respond to health-related situations as required by OP 720.7, Section 5.	Casey Dailey 6/20, Called CD to check progress 6/22/[No Answer], CD returned call and verified that they would have
6/20/2018	6/27/2018	7/9/2018	Jolene Self- I am requesting the names, locations and current salaries of Registered Nurses in the Eastern Region as of June 1, 2018.	Forwarded to Steve Herrick 6/21. Done Hopefully
6/19/2018	6/26/2018	7/5/2018	Joe Giarratano- Records of evaluation conducted by Dr. Gravers	Forwarded Zackary Zwahl 6/19, Jacob Sent Extention 6/26. Emailed Margaret 6/28.
6/20/2018	6/27/2018	7/9/2018	Laura Geller - We went over the court file for [REDACTED] in Virginia Beach. He was on probation after serving time in a child abuse case.	Made Lisa Kinney Aware 5/20. Response Drafted 6/26, Attempting to Obtain Tuckers File from Ms. Marin, Called Mc Hall 7/9 Exempt per 3706(b)(6)
6/19/2018	6/26/2018	7/6/2018	--The court order for rehortation said [REDACTED] do not to have any unsupervised contact with [REDACTED]. I would like to submit a FOIA request for the following records: <ul style="list-style-type: none">-Any email/text/correspondence mentioning/regarding the staffing levels at [REDACTED] Virginia prison	Made Lisa Kinney Aware 6/19. Geller clarification drafted 6/22. Geller Clarified to Harold W. Clarke, Director of Corrections Operations N. H. "Cookie" Scott,
6/21/2018	6/28/2018	7/10/2018	--To/From any administration officials at VDOC, as well as Director of Communications Lisa Kinney Laura Geller- I would like to request the staffing reports and vacancy data for corrections officers/correctional officers senior throughout Virginia DOC and broken down by individual prisons, for 2016, 2017 and whatever numbers are available for 2018 so far.	Gave estimate to complete request A. David Robinson, Chief of Corrections Operations N. H. "Cookie" Scott, Requested most updated data from Trina Halt 6/22, Requested extention 6/28 Exempt Per 3705.2(14)(iv)

6/18/2018	6/25/2018	Russell Ford- I am requesting all records from that time period regarding my work with the men of death row as well as my more general work ministering to the General population at the Virginia State Pen prior to its closing in 1991. This would include any files kept by administrators at the Virginia State Penitentiary and the Greensville Correctional Center.	Received from Brittany Crane request 6/21	Nothing Responsive to request 6/21
6/21/2018	6/28/2018	Jackie Kennedy- [REDACTED] release date	Forwarded to Terrence Gray	Done
6/21/2018	6/28/2018	RaShaun Ketter- 18 U.S.CODE 3622 Temporary Release I'm wondering is this possible. I have a step-daughter whose Father is in prison at the South Hampton County jail. She is graduating next year from Oscar Smith High School in Chesapeake, Va with Honors and is there any way possible that he could attend? It including the procedures and methods for performing searches of your agency, Emma Best- Documentation describing the email system(s) used by your agency, Isaac A. McBeth- All investigation reports, photos, videos, correspondence, communications, evidence, and records related to the incident involving [REDACTED] being attacked on 5/18/2018	Replied to all on message and asked to cc FOIA mailbox on reply 6/21	Done
6/21/2018	6/28/2018	Elliott B. Bender- Requesting all administrative investigation records or [REDACTED]	Forwarded to Cherrey Wallace 6/21, Ryan replied asking her to verify VA residency 6/21	Nothing Responsive to request 6/29
6/14/2018	6/21/2018	Ince Sterman- [REDACTED] records 4.Copies of any visitor logs related to [REDACTED]	Forwarded from Paul Haymes 6/21, Requested the quantity of documents from Jessica Vaughan 6/22. JV Said she Emailed Bender to ask for verification of his employment 6/21, Called Bender back 6/22 at 9am.	Exempt Per Active Investigation 2.3706(f)(1a)
6/22/2018	6/29/2018	[REDACTED] 1. Copies of any incoming or outgoing mail 2. Copies of any records detailing packages received by [REDACTED] 3. Copies of any paperwork documenting the Jackie Kennedy- [REDACTED] release date	Forwarded to Jessica King 6/29	Bender did not Provide Verification Exempt Per 2.2-3706(b)(4)
6/24/2018	6/29/2018	Linsey Mazzaferro- All criminal records pertaining to [REDACTED]	Forwarded to Terrence Gray	Done
6/29/2018	7/9/2018	No Residential Verification	Asked for VA Residency	
6/27/2018	7/5/2018	Andre Williams- Polygraph results at Portsmouth P&P	Contacted Portsmouth P&P 7/3,	
7/2/2018	7/5/2018	[REDACTED] Wants brothers information updated at Virginia Beach City Jail	Snail Mailed Response, exempt per 3706(f)(6)	
7/2/2018	7/10/2018	Wendell Waller- List of all positions at Fluvanna trained in CPR, First Aid, and AED	Nothing Responsive, recommended to contact VBCJ	
6/25/2018	7/2/2018	Kevin Shea- [REDACTED] medical records	Contacted Casey Dailey 7/3,	Nothing Responsive
7/2/2018	7/10/2018	Tina Sheridan- [REDACTED] All FibroScan (Transient Elastography) Records for [REDACTED]	Forwarded to Teresa Jenkins	TJ Responded
7/3/2018	7/11/2018	Tests should have occurred between October 1, 2017 and March 1, 2018) Sandy Hausman- 1 - How many inmates died at Sussex I and II in 2017? In 2018? What were the names and causes of death?	Forwarded to Gloria Sivels	GS Should Respond
7/6/2018	7/13/2018	When was he first diagnosed with Andrew T. Bodd- Please provide the following documents or information: 1. Any documents or materials indicating whether IP Address 71.80.7.135 was associated with any Department of Corrections computers at the above dates and Annie Fuentes- All [REDACTED] Prison records, including incarceration dates and location, disciplinary records and all programming.	Greg is Handling. We shall help, Send Dean Draft 7/10	Done Nothing Responsive
7/6/2018	7/13/2018	Shelley Walker Handling	Done	
7/5/2018	7/12/2018	Stanley Sacks- [REDACTED] Records of imprisonment and other programs	Dean is handling draft	Done

7/6/2018	7/13/2018	Job Williams- I need a digital log of [time, date, length of call] that 911, 540-727-3443, 540-727-7520, 540-829-7766, 540-727-3430, and 540-277-7900 from land lines, cell phones, VoIP, or any other phone that is paid for by tax payer money	Asked for VA residency 7/9, Asked for Clarification 7/13, weightfz
7/9/2018	7/16/2018	Soo Ra Bae- How might I go about finding info for an inmate incarcerated maybe in the 50s or 60s?	Directed to Library of VA
7/9/2018	7/16/2018	Wendell Waller- Job descriptions for RNs, LPNs, and Laboratory Technicians. He also wants copies of training logs maintained by the Medical Department as required by OP 720.7(B)(4)(a) as effective through 2014-2016	Forwarded to CD 7/10, Lisa Directed to ITO at Fluvanna, Requested extention 7/16 Nothing Responsive, Exempt Per 3705.1(1)
7/6/2018	7/13/2018	Sherril L. Padgett- All documents, videos, and audio files from altercation involving Lamonte Franklin DeFrece	Received from JV, Forwarded to Roy Clary 7/10, Followed up with Roy 7/12, Requested extention, 7 day extention Dean contacted institutoin for documents, Finished
6/30/2018	7/9/2018	Carl Stevens- My son [REDACTED] was housed there for a short time. I would like a copy of his attorney visits, phone calls or legal mail, if any. I realize that I will not be provided any sensitive or privileged client attorney	Exempt Per 3706[B](4)
7/6/2018	7/13/2018	William Popomarous- Copy of current Pharmacy contract with Diamond	Send to Peter Batley to respond Done
7/12/2018	7/19/2018	Wendy N. Bray- I work with the Department of Veteran Affairs - Board of Veterans Appeals office. I have been trying to obtain medical documentation for a Veteran that supposedly died at the Deerfield Correctional Facility in Capron, Virginia. Kyle VanCourt- I would like to receive a Freedom of Information Request for a copy of the current or expired contract and/or agreement that the Virginia Department of Corrections may have with Shadow Track Technologies, Inc. Also, if there is such handled and forwarded to offender when offender is at another institution or jail. I request to know if my son's [REDACTED] mail has been [REDACTED]	Forwarded to Jeff Dillman to respond Done
7/13/2018	7/20/2018	Carlene Runnyme- We would like to request the inmate photo of [REDACTED] for use in a television documentary series.	Forwarded to Peter Batley PB Provided
7/16/2018	7/23/2018	Toni Stiles- am requesting a photocopy of inmate [REDACTED] ID. I recently applied for a passport application for my our child, and in order for the application to be processed a photocopy of his ID is needed. I can be reached via email or by cellphone 757-402-0344	Response Drafted Forwarded to Greg Carter GC Will Respond
7/18/2018	7/25/2018	Eric Gonzalez- All criminal records for Patricia Browne	Forwarded to Shelley Walker SW Will Respond
7/20/2018	7/27/2018	Mateo Gasparotto- Requested OP 401.1, 401.2, 401.3, 410.1, 410.2, 420.1, 420.2, 420.4, 425.4, 425.4RH, 440.3, and 440.4. Also requested Orientation Materials and Step-down program curriculum	Forwarded to Shelley Walker Monday to meet with the important people, Extention Sent 7/30 Request the Extention Tomorrow, JBS is answering several
7/25/2018	8/1/2018	[REDACTED] Records of Incarceration	Done
7/23/2018	7/30/2018	Hogan Lovells- 27 requests involving the Death Penalty	Find Ryans last response
7/24/2018	7/31/2018	Michael Murphy- any e-mails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg correctional center with the terms or words, 'Mike Murphy', 'Mike Murph', or 'Unit Manager Murph' be provided to me or	
7/30/2018	7/6/2018	Larry Preston Cooke (inmate at Green Rock) requesting all admin records from 2005-2015	mailed denial on 9/10 per 3703(C)
8/31/2018	resp on 9/10		